

MEMORANDUM

To: Steve Ensley, ARO; Mitchell Revels, FRO; Debbie Manning, MRO;
Eddie Todd, RRO; Steven Daniels, WARO, Tony Sabetti, WRO,
Chengqing Xiao, WSRO

From: Jim McGaughey

Through: Joette Steger, CO, Hoke Kimball, CO *JSteger 10/24/08* *HKimball 10/24/08*

Date: October 24, 2008

Subject: Policy Change for TEOM Leak Check Frequency

Based on discussions that initially arose during the June 2008 Ambient Monitoring Work Group meeting and again during the October 2008 meeting, the following change to TEOM Operator's QAP/SOP 2.27 is being implemented, effective November 1, 2008.

New Procedure: Perform a leak check **prior** to (as found) any maintenance (inlet cleaning etc.) or QC activities (flow check, audit etc.) and perform a leak check **after** completion (as left) of all maintenance (inlet cleaning etc.) or QC activities (flow check, audit etc.). Record both leak check results in the e:log.

Performing an "as found" and an "as left" leak check will allow the operator to determine: 1) if a leak developed since the most recent good leak check or 2) if a leak was created during the current maintenance visit, providing an opportunity to correct the situation before leaving the site. The good "as left" leak check will show that the instrument was functioning properly after completion of any activity. The e:log will be modified to accommodate this change.

Cc: Jerry Godwin
Frank Stellitano
Roger Locklear